

BACK TO SCHOOL REMINDERS

2011-2012 School Year

*This information may also be accessed on our website (www.batesville.k12.in.us/bhs)

Reminder: This year, classes will begin at 8:00 a.m. and end at 2:50 p.m. Visit our website for a complete Daily Bell Schedule.

Morning Arrival:

Students are not permitted to be in the halls before 7:30 a.m. If arriving prior to this time, students must remain in the main lobby until the 7:30 a.m. bell rings. Student drivers must park in the back lots and enter doors G or J. Students may not loiter in the parking lot before school. Once a student enters the building, he/she may not return to the parking lot without administrative approval. After 8:00 a.m., all students and visitors must enter through the main office doors.

Student Drop-Off / Pick-Up:

For the safety and smooth transition of our bus students, parents are asked to follow these guidelines when picking up / dropping off their son/daughter:

- Before 8:00 a.m., students must be dropped off in the BACK parking lot. Only school buses are permitted to drop off students in the front lot prior to 8:00 a.m.
- From 8:00 a.m. to 2:45 p.m., you may pick up / drop off your child at the main entrance. All students must sign in /sign out at the Student Services window.
- After 2:45 p.m., students must be picked up in the BACK parking lot. Only school buses are permitted to pick up students in the front lot until after 3:30 p.m.
- For the safety of our drivers, please pull off the main drive into a striped area or opened parking spot when picking up your son/daughter. Do not stop on the road to pick him/her up.

We appreciate your cooperation in following these expectations.

Southeastern Career Center (SCC):

The first SCC student day for COSMETOLOGY students is Wednesday, August 10th. All other programs begin on Monday, August 15th. **Due to this late start, students (excluding Cosmetology students) may leave school after their final BHS class on August 10 – 12.** Only Cosmetology students are permitted to drive to the career center. All other students must ride the bus provided by the Batesville Community School Corporation. The SCC bus will depart at 11:20 a.m. and return at approx. 2:50 p.m.

School and Senior Pictures:

School pictures will be taken Tuesday, August 16th. All students and staff will have their picture taken for PowerSchool, the yearbook, and for their ID cards. Picture retakes are scheduled for September 20th. Seniors wishing to have their senior portrait in the yearbook must have a head shot taken by TriState Studio. Any senior who has not yet had their picture taken should contact Randy Amick of TriState Studios at 812-576-2820.

Student Services Information

Attendance Policy: Students will be allowed a total of 46 periods of absence. All absences will count toward the 46 period limit unless it is excused by a physician's statement, death/funeral in the family, required religious observation, and/or a properly completed post high school exploration visitation or those listed on pages 11-12 in the student handbook. Once a student reaches 46 periods of absence, they will be placed on an attendance contract. All absences must be reported to Student Services within 24 hours of the student's return to school. *Parents can call 934-4384 24 hours a day, provide a medical excuse, or send a note with their child.*

Unexcused Absences: Any absence that isn't properly documented within 24 hours upon the return of the student to school is considered unexcused. This includes unsuccessful completion of all required provisions prior to using vacation days and post high school exploration visitation opportunities. Any student arriving more than 15 minutes late to first block will be considered unexcused. All unexcused absences will be considered Level I violations and are cumulative throughout the school year. Students will be allowed to complete all academic work for unexcused absences that are not considered truancy.

Student Dress Code: Each student, with the advice of his or her parent/guardian, should dress in a manner that is appropriate for school activities. A few specifics to keep in mind:

- a. All tops must cover the top of the shoulder, chest area, and any undergarments.
- b. Excessively short shorts are not permitted.
- c. Hats may not be worn in the building between the hours of 7:30 a.m. - 3:30 p.m.

*Students who fail to follow the dress code are subject to disciplinary consequences.

Friday School: We have switched to Level I, Level II, and Level III Friday School. A Level I Friday School may be assigned by any teacher or administrator in an effort to curb behavior detrimental to the education process and will be served from 2:55 p.m. - 3:55 p.m. immediately after school on the assigned Friday. A Level II (2:55 p.m. - 4:55 p.m.) or Level III (2:55 p.m. - 5:55 p.m.) Friday School must be assigned by an Administrator and will be served immediately after school on the assigned Friday. This will replace after school detentions and Saturday School.

Purses and Book Bags: All purses and bags used to carry books, personal items, or school supplies must be kept in the students' locker from 8:00 a.m. - 2:50 p.m.

Personal Music Devices: The use of personal music devices is allowed in the hallways and cafeteria provided only one "ear bud" is used. Individual teachers will develop guidelines for classroom usage.

Cell Phone Policy: All cell phones must be powered off between the hours of 8:00 a.m. - 2:50 p.m.

***All students will receive a student handbook. An "Acknowledgement of Receipt" will be given to all students on the first day of school, which will require parental and student signatures.**