

Batesville High School
EXTRACURRICULAR* POLICY
[*Excluding Athletics]

BATESVILLE HIGH SCHOOL

I. PHILOSOPHY

The Batesville Community School Corporation agrees that extracurricular activities are desirable and that they constitute one of the invaluable heritages of all American youth:

- that the extracurricular activities are an important and vital part of the American educational system and that they have great potential to contribute to the sound growth and all around development of the students.
- that the standards and ideals established and practiced will influence greatly the youth, the school and community; and therefore, only the best traditions of good citizenship and conduct will be fostered.
- that the program of activities should conform to and be closely and wholly integrated with the administrative policies of the school to the end.
- that there shall be no undue interruptions or interferences with the established rules and principles. Extracurricular activities will be governed by rules and established by the state sponsoring organizations and by those local regulations developed by Batesville Community School Corporation.
- that the will to be successful is a natural human trait and entirely desirable, but this urge, whether of individual or collective, is not to be attained at the price of unfair advantage or gained through violation of established rules and principles.
- that the welfare of the students takes precedence over any other interest.
- that all activities should be school controlled and school directed.
- that all activities should be considered in their right perspective with each other and with the rest of the school program.

II. OBJECTIVES FOR PARTICIPATION

- A. To provide a positive image of school activities in the school corporation.
- B. To ensure growth and development that will raise the number of individual participants; that will give impetus to increasing attendance at each activity.
- C. To provide opportunities that will allow the program to serve as a laboratory where students may cope with the problems and handle situations similar to those encountered under conditions prevailing in the contemporary world. The laboratory should provide adequate and natural opportunities for:
 1. Physical, mental and emotional growth and development.
 2. Acquisition and development of special skills in activities of each student's choice.
 3. Teamwork with the development of such commitments as loyalty, cooperation, fair play and other desirable social traits.
 4. A focus of interests on activity programs for the student body, faculty and community that will generate a feeling of unity.
 5. Achievement of initial goals as set by the school in general and the student as an individual.
 6. Provisions for worthy use of leisure time in later life.
 7. Participation by the most skilled that will enable these individuals to expand possibilities for future vocational pursuits.

III. STUDENT ACTIVITIES CONDUCT

As a student of Batesville High School (BHS), every individual becomes a personal representative of the student body, school, and community. Every student's conduct is under constant scrutiny and evaluation not only during the particular activity, but also at all other

times, including school vacation periods; therefore, a student's appearance and conduct must be, at all times, beyond reproach. PARTICIPATION IN ACTIVITIES AT BATESVILLE HIGH SCHOOL IS A PRIVILEGE AND NOT A RIGHT; a student is supposed to be a good example as a student, as a citizen, and as an activity participant to other students, parents and community members in Batesville and at other communities. Participation in an activity at BHS is allowed at the discretion of the sponsor of that activity, subject to review by the principal, in accordance with Indiana law and the requirements, where applicable, of minimum due process of law. In addition a student must meet or exceed those rules and regulations set forth by Batesville School Corporation and/or any other state sponsoring organization. With this tremendous responsibility in mind, six general statements of policy regarding rules and regulations are applicable to all extracurricular participants of BHS. These rules and regulations will be adhered to by all sponsors and students.

A. Good Standing — the student must attain and maintain good standing throughout his/her activity career at BHS.

1. "Good Standing" as defined for use by the school corporation is the status that a student must attain and the level at which he/she must finish the activity. Losing "Good Standing" takes place when a student violates rules related to the following topics:
 - a. Eligibility rules of the sponsoring organization
 - b. Substance Abuse
 - c. Batesville Community School Corporation rules and regulations
 - d. Tobacco Products
 - e. Expulsion from activity
 - f. Expulsion from school
 - g. A violation not listed, but one which the Associate Principal and/or Principal deems serious enough to warrant loss of "Good Standing".
2. Penalties for loss of good standing shall be assessed. Since the rehabilitative and punitive measures prescribed for the various violations differ, each will be judged as prescribed in the individual school's Activity Handbook. To regain "Good Standing" the student must meet all phases of any penalties and/or rehabilitative measures assessed to him/her. When a student loses good standing, he/she:
 - a. Will be prohibited from participating in activities for a length of time as determined by the nature of the act and as prescribed in the Activity Handbook.
 - b. Will be expelled from the activity for those types of violations that call for expulsion.
 - c. Will not receive any awards if good standing is lost in an activity until he/she has reestablished good standing by serving penalties assessed. Once the penalty has been assessed and served then all awards may be given.
 - d. Subsequent violations may annul any and all awards for the activities in which the student is participating.

B. Standards, Rules, and Regulations established by the Batesville Community School Corporation herein to be called "Activity Handbook" are to be followed by all participants of all extracurricular activities.

1. **ATTENDANCE AND PARTICIPATION** — Students who do not attend school (all scheduled classes) are not permitted to participate in activities on that school day. Verified appointments do not affect activity participation.
2. **ATTITUDE** — A student shall display exemplary attitude, behavior and citizenship at all times, not just during a particular activity season. All rules and regulations are in effect and will be enforced all year!
3. **RUMORS** — A student will be called in by an advisor, sponsor, or administrator if information comes via the "rumor route". The student will be informed of the situation and updated on the consequence of unapproved conduct.
4. **LOST EQUIPMENT** — The student must return all equipment/material issued to

him/her. If the equipment/material is lost and/or stolen, the student must pay the school the amount required to replace the missing item(s). The student will not receive any awards until all equipment/material is accounted for either by returning or paying restitution.

5. **QUITTING THE ACTIVITY/ORGANIZATION** — A student who quits will not receive any awards.
 5. **REBELLIOUS BEHAVIOR** — Insubordination, abusive or critical language toward anyone, fighting, lack of full cooperation, and lack of maximum effort are all examples of misconduct which are strictly prohibited and may cause a student to lose his/her good
 6. **RESPONSIBILITY** — The conduct of all phases of participation in extracurricular activities, including trips to and from the activity itself shall be according to the rules and dictates of the sponsor and BHS.
 7. **SUSPENSION FROM SCHOOL** — The student who receives a suspension shall not participate in any extracurricular activity until the suspension period is complete. This applies to both “Out-of-School” and “In-School” suspensions.
 8. **ACTIVITY TRAVEL** — Student participants are required to attend and return from away activities via means of the transportation provided by the school. Exceptions will be made on a need basis. In order to approve an exception, the student must 1.) have the travel form signed in advance by the student’s parent/guardian, 2.) have it approved by the administration, and 3.) give a copy to the sponsor prior to the event. At no time will a student be approved to drive or to travel with another student.
- C. Eligibility Requirements** established by BHS and/or the state sponsoring organizations, must be met and maintained. To be eligible to represent your school in extracurricular activities, YOU:
1. must be a regular bona fide student in good standing in the school you represent.
 2. must have student and parent/guardian both sign the EXTRACURRICULAR FORM prior to participation in any BHS extracurricular activity. [signatures valid for the student’s entire high school career]
 3. must not reflect discredit upon your school nor create a disruptive influence on the discipline, good order, moral or educational environment in your school.

D. Controlled Substances shall not be possessed, sold, used, or transmitted.

1. **PHILOSOPHY** — Batesville Community School Corporation recognizes the use of mood altering illicit chemicals as a significant health problem for any youth. The use of these mood-altering chemicals results in negative effects on behavior, learning and total development of the person. Sponsors have a unique opportunity to observe, confront, and help the youth of Batesville change for the better. The goal can be best accomplished by giving students who need the help a chance to redirect their lives. Therefore, the following policy exists to help those students who are in need of assistance with a substance abuse problem.
2. **DEFINITIONS** —
 - a. Substance Abuse is the illegal consumption and/or possession of controlled substances, tobacco products, and drug paraphernalia.
 - b. Controlled Substance is any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, steroid or mood altering drug, or any intoxicant of any kind including alcoholic beverage. Such term further includes marijuana and any other substance (look alike), whether in fact such substance actually is a controlled substance.
 - c. Tobacco Products - A student shall not use or possess tobacco products in any form. This restriction shall include but not be limited to smoking, chewing, and snuff.
 - d. Drug Paraphernalia is the same as a controlled substance.

- e. Possession - A person who knowingly or intentionally possesses a controlled substance commits possession of a controlled substance, a class D felony.
3. GENERAL PROVISIONS are provided for the purpose of governing those students who are confirmed as a substance abuser. Substance abusers will be treated in a manner which provides a penalty and rehabilitation. The intent of these provisions is for the substance abuser to redirect his/her life with a goal of eliminating the use of controlled substances.
- a. Rules regarding substance abuse violations are in effect year-round; that is off-season and summer as well as in season.
 - b. Substance abuse violations are not erasable as they relate to subsequent violations. All are counted and are erasable only when a student graduates from Batesville High School.
 - c. The rehabilitative process begins immediately (upon confirmation) if the violation occurs during a school session. If the violation occurs during a vacation time or summer, the rehabilitative process will begin as soon as possible after confirmation.
 - d. A student suspended due to a substance abuse violation loses his/her good standing for that activity season until all penalties assessed have been served. If the violation occurs toward the end of one season the penalties assessed may carry over into the next season in which the student participates.
 - e. If the penalty is not completed during a school year, the remainder will carry over into the following school year.
 - f. Nothing in this policy shall be construed to require the corporation to follow the provisions of the Due Process and Pupil Discipline Statute (IC 20-80.5-5) in removing a student from participation in any extracurricular activity.
4. PENALTIES AND REHABILITATIVE PROCEDURES
- a. It shall be the primary responsibility of the BHS Administration and the sponsor of the activity involved with the student in question to implement and follow the provisions of this policy. Upon receipt of information which would lead to believe a violation has occurred, the following action shall take place.
 - 1. Inform the student of the allegations constituting the ground for invoking this policy.
 - 2. Provide the student with an informal opportunity to explain his/her conduct.
 - 3. Inform the student of the violation of this policy upon determining the facts relevant to such findings and further inform the student of the penalty.
 - 4. Provide the student's parent(s)/guardian(s) a written statement setting forth the facts constituting a violation of this policy and informing them of the penalty imposed.
 - b. When a violation is confirmed, the Core Team shall be contacted by an appropriate school administrator. The Core Team may request any of the following for the student: [but not limited to]
 - 1. School support group attendance.
 - 2. Participation in a community alcoholics anonymous or narcotics anonymous meeting.
 - 3. Professional outpatient counseling or inpatient treatment commensurate with the family's ability to pay.
 - c. First violation for use or possession of controlled substances and/or tobacco:
 - 1. A first time offender who reports his/her own offense without first being approached by any sponsor, administrator, or Batesville Community School staff member thus displaying responsibility for his/her own actions will receive a penalty of serving six service hours for the Batesville Community School Corporation and a suspension of all extracurricular participation for 45 school days. [No participation in weekend

- extracurricular activities during this suspension time as well]
2. A first time offender who does not openly approach the proper school authorities, but is confirmed of a violation through investigative measure shall receive a penalty of serving six service hours for the Batesville Community School Corporation and a suspension of all extracurricular participation for 90 school days. [No participation in weekend extracurricular activities during this suspension time as well] If the penalty could not be served in the present school year due to the remaining days being too few, then the suspension will carry over into the student's next school year.
 3. The student will be placed on a one-year probationary period. . [No participation in weekend extracurricular activities during this suspension time as well]
- d. Second violation for use or possession of controlled substances and/or tobacco:
1. After confirmation of a subsequent violation, the student will lose participation in all activities for one calendar year from the date of such confirmation.
 2. The student will be referred to the Core Team for help.
- e. Third violation for use or possession of controlled substance and/or tobacco:
The student, upon confirmation of a third offense will be suspended from all activities for the remainder of his/her high school career.
- f. Selling, distributing, manufacturing alcohol and other drug and drug paraphernalia will result in the following:
Penalty - First Violation: One-year suspension from all extracurricular activities.
Rehabilitation - First Violation: The student will be required to adhere to a rehabilitation plan formulated by the Principal, Core Team leader, counselor, and sponsor. The student must complete this formulated plan for reinstatement of activity participation.
Penalty - Second Violation: Suspension from all extracurricular activities for the duration of high school career.

E. Administrators and/or Sponsors may set guidelines in addition to those standards listed in the Activity Handbook. These rules are referred to as "Supplemental Rules".

1. The sponsor of an activity may request that students participate in activities on weekends or vacation days.
2. As is the case with each and all activities, students are expected to make a commitment to their organization, sponsor, and peers in the organization. This means that students are expected to attend all events and thus meet and fulfill the same requirements as their peers in the organization.
3. Any penalty which results from a violation shall be determined by the sponsor of the activity with approval from the administration.

F. Appeal Process — Prior to a formal suspension, the student and his/her parents shall be notified. The student and his/her parent(s) are entitled to a conference with the sponsor, Associate Principal, and/or Principal. The student will not be permitted to participate in extracurricular activities during this appeal process.

IV. PARENTS: INSURANCE

In order to eliminate any confusion relative to activity injuries' expenses, and insurance, please note the following:

- A. The Batesville Community School Corporation expects each student to have accident coverage before participating in extracurricular activities.
- B. The Batesville Community School Corporation will not pay any injury related expense(s) sustained by extracurricular participants.
- C. All Batesville Community School Corporation students may enroll in the "School Accident

Protection For Your Children” insurance plan used by the school corporation. School insurance is made available at the beginning of school to all students.

V. INJURIES

Any student who is injured should immediately report the injury to his/her sponsor. Apply ice to the injury. NEVER at any time apply heat to a new injury.

Batesville High School

One Bulldog Boulevard
Batesville, Indiana 47006

BHS Extracurricular Policy Participation Form

STUDENT APPLICATION FOR ACTIVITY PARTICIPATION

I hereby certify that I have read the Batesville Community School Corporation Extracurricular Activity Handbook and understand eligibility and conduct guidelines as printed and make application for permission to participate in extracurricular activities which are sponsored by the Batesville High School Corporation and governing state organization. I understand that in order to be eligible for participation I must comply with all requirements as listed. Student and parent/guardian signatures are required **prior to participation** in Batesville High School Extracurricular Activities. [signatures will be valid for the student's entire high school career]

Student Name [**PLEASE PRINT**]

Student Signature

Date

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date